

CRITERIA FOR MONROE COUNTY MASTER GARDENER ASSOCIATION GRANTS

1. The Monroe County Master Gardener Association (MGMGA) may allocate monies each year to help support a variety of horticultural activities in Monroe County. The number of requests that will be funded depends on the amount of money available each year. As a general guideline, grants usually are in the \$100-\$500 range. A committee appointed by the president shall review grant applications and award monies by March 16. The committee reserves the right not to fund any applications in a given year. Any entity which received two grants within the last three years is not eligible for funding for 2018.

2. Organizations submitting applications must be non-profit and must have no political affiliations. Funded activities will need a Master Gardener Liaison, who will facilitate communication between the funded organization and Master Gardeners. Organizations may select a liaison if they know a MCMGA member or a liaison will be assigned to them.

3. The purpose of the project must be educational and must promote and involve the community in horticultural activities. Requests for funding for meals will not be approved. Master Gardener volunteers are available to assist with projects. Contact MCMGA for more information 812-349-2575.

4. The project must have realistic goals and objectives, and the funds granted must make a significant contribution to the project.

5. Once completed, the activity, if it includes the installation of plants, must have a regular maintenance schedule to ensure its continued operation. Please include plans for future maintenance, if applicable, to the activity in the grant request.

6. Grant recipients are required to submit a brief report accompanied by receipts for funds expended and photos documenting the activities to the MCMGA by September 1. At the conclusion of the activity, recipients are required to do one of the following; provide a presentation to Master Gardener members at a Master Gardener general meeting, or submit an article for the Master Gardener newsletter *Roots and Shoots*, or create a display for a MCMGA general meeting. This report is due within 6 months of the date of fund disbursement.

7. Any unused grant funds must be returned to the MCMGA.

GRANT ITEM	DEADLINE
Grant Deadline	February 15
Grant awards announced	March 16
Report Submission with accompanying receipts and photographs	September 3
Date for newsletter article, oral presentation or poster display must be scheduled	October 1

**Monroe County Master Gardener Association
Grant Request Proposal**

**Due by Feb. 15, 2018
Awards announced by March 16, 2018**

Submit to: afthompson@purdue.edu with MG Grant 2018 in the subject line or mail to MCMGA c/o Monroe County Extension, 3400 South Walnut, Bloomington, IN 47401
Questions contact afthompson@purdue.edu, or 812-349-2575

Name of Non-Profit Organization (please include your EIN number):

**Name and contact information of person submitting grant proposal
(Please include phone, street address and email):**

Name of project, location, brief history and explanation how community will benefit and be involved:

Name of proposed Master Gardener liaison, if known:

Funding request amount

Activity budget (include materials, supplies, equipment and costs for each):

List additional donors to your project (if any):

NOTE: May use back of form or attach additional pages as needed